

How to Setup a Profile and Apply for a Positions in the Scotland County School System

Scotland County School System has launched a new employment application system.

The new North Carolina School Jobs powered by People Admin (TeacherMatch), provides an innovative way to streamline the hiring process. Applicants will experience an enhanced, user friendly system when applying for positions.

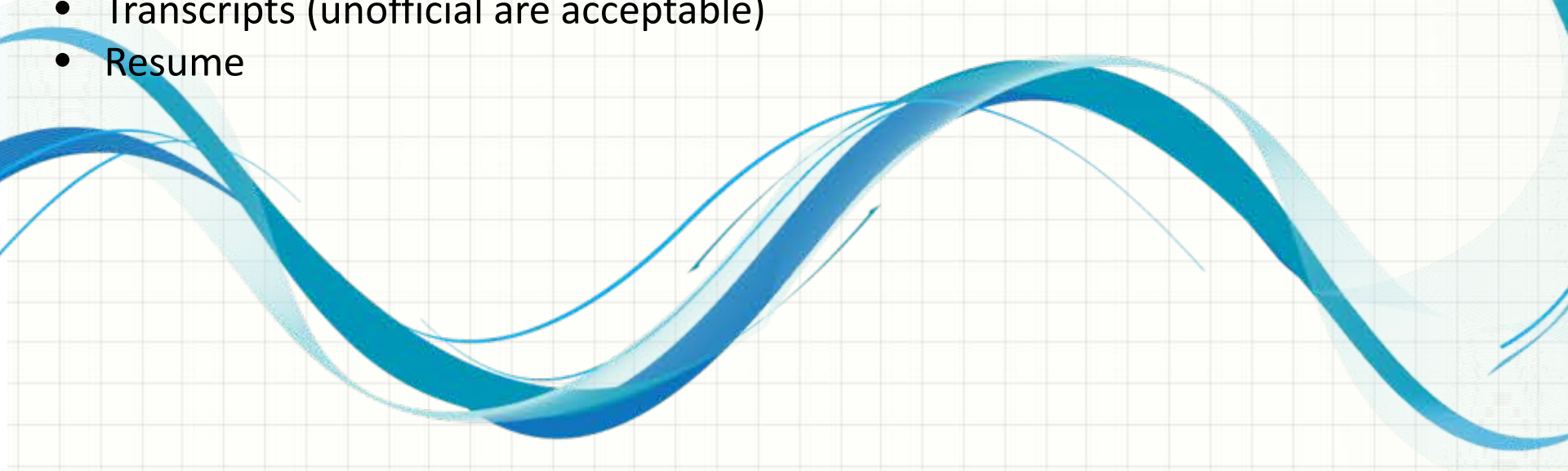
PeopleAdmin support 1-855-980-0511(7:00am – 8:00pm EST)
or email applicants@teachermatch.org



Before you get started you will need the following:

- **A personal email address** – do not use a work email.
- **References – a minimum of three (3)**. Will need their name, title, contact information - One reference must be current or most recent supervisor.
- **List of work experience** with company name and dates of employment.

Some positions may also require

- Transcripts (unofficial are acceptable)
 - Resume
- 

- ❖ Visit Scotland County School Systems website, www.Scotland.k12.nc.us, and access the Employment section, located on the banner near the top of the screen. (Google Chrome is the recommended internet browser)

www.scotland.k12.nc.us

Bookmarks Email Campaign Cr... IT Governance Mod... DL - Team Site MyRegus - Account TeacherMatch testi... Candidate Grid Report Other E

SCOTLAND COUNTY SCHOOLS
An Investment in the Future

--Site Search--

District Home Board of Education Schools Students/Parents PowerSchool Faculty/Staff

Staff Email Login
Kronos
Employee Payroll Portal
School Calendars
Content Filter Log In
Superintendent
Departments
Points of Pride
Employment
Policy Manual
2015 - 2020 Strategic Plan
Enrollment Forms
Lunch Menus
School Bus Stops
Bagpiper Restaurant
SCS Transparency

What's Happening in Scotland County Schools

Click on the employment link

Upcoming Events

3/13/2017
- Optional Teacher Workday - SEarCH only

3/31/2017
- Optional Workday - Traditional Calendar

View Calendar

Middle school students visit local industries

- Staff Email Login
- Kronos
- Employee Payroll Portal
- School Calendars
- Content Filter Log In
- Superintendent
- Points of Pride
- Departments
- Employment
- Policy Manual
- 2015 - 2020 Strategic Plan
- Enrollment Forms
- Lunch Menus
- School Bus Stops
- Bagpiper Restaurant
- SCS Transparency
- Transcript Request
- How To Report a Bully
- Read to Achieve
- Surplus Property
- NC School Report Cards

Human Resources

Recent Activity | Join this FusionPage
 Instructor: Dr. Ron Hargrave - Interim
 (Back to FusionPage home)

Employment Opportunities

Vacancies

Licensed
 Start Date

Close Date	School District - Site	Position Title - Description	Position Type	Details
8/22/2016	SCOTLAND COUNTY SCHOOLS - ADMINISTRATIVE OFFICE	HEARING IMPAIRED - Hearing Impaired Teacher	Licensed	Details
2/13/2017	SCOTLAND COUNTY SCHOOLS - SHAW ACADEMY	TUTOR - TUTOR	Licensed	Details

[Click here](#) to apply for any of the above-listed certified positions.

Classified

Start Date

Close Date	School District - Site	Position Title - Description	Position Type	Details
8/22/2016	SCOTLAND COUNTY SCHOOLS - ADMINISTRATIVE OFFICE	OCCUPATIONAL THERAPIST - Occupational Therapist	Classified	Details

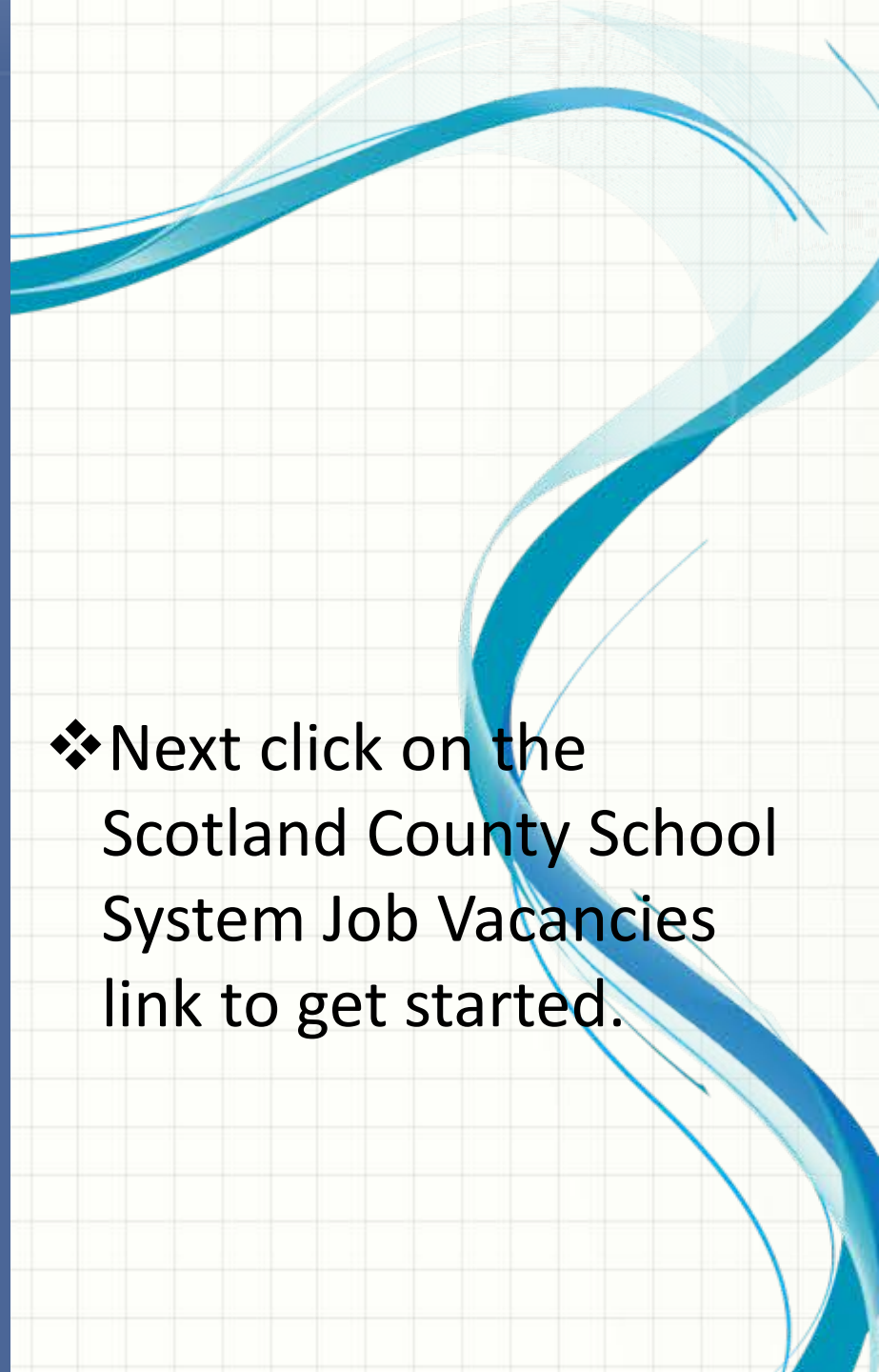
[Click here](#) to apply for any of the above-listed classified positions.



Click on Job Board Link

Scotland County Schools accepts applications for Substitute Teaching from July - March, **(we do not accept any applications for substitute teaching the months of April, May and June)**, and is always accepting Child Nutrition Substitutes and Bus Drivers. If anyone is interested in Substitute Teaching for Scotland County Schools, please contact Sara Wilkerson in the Human Resources Department at (910) 277-4459 ext. 304 or if you are interested in being a Child Nutrition Substitute, please contact Richard Jacobs at (910) 277-4459 ext. 337 or if you are interested in being a Bus Driver, please contact Gale McNeill at (910) 277-4355 ext. 21.

Our certified and classified vacancies are updated twice daily. If you have questions about vacancies, please feel free to contact the Department of Human Resources at 910-276-1138 x304. They will be happy to answer any questions you have about applying, the application process and licensure issues.



❖ Next click on the Scotland County School System Job Vacancies link to get started.



Scotland County Schools Job Board

322 S Main St, Laurinburg, North Carolina, 28352, Phone #: 910-276-1138

Keywords

Search for jobs by any keyword, branch name, district name, zip code and more.....

School/ Dept

Jobs Category

Subject(s)

Zip Code

State

Zone

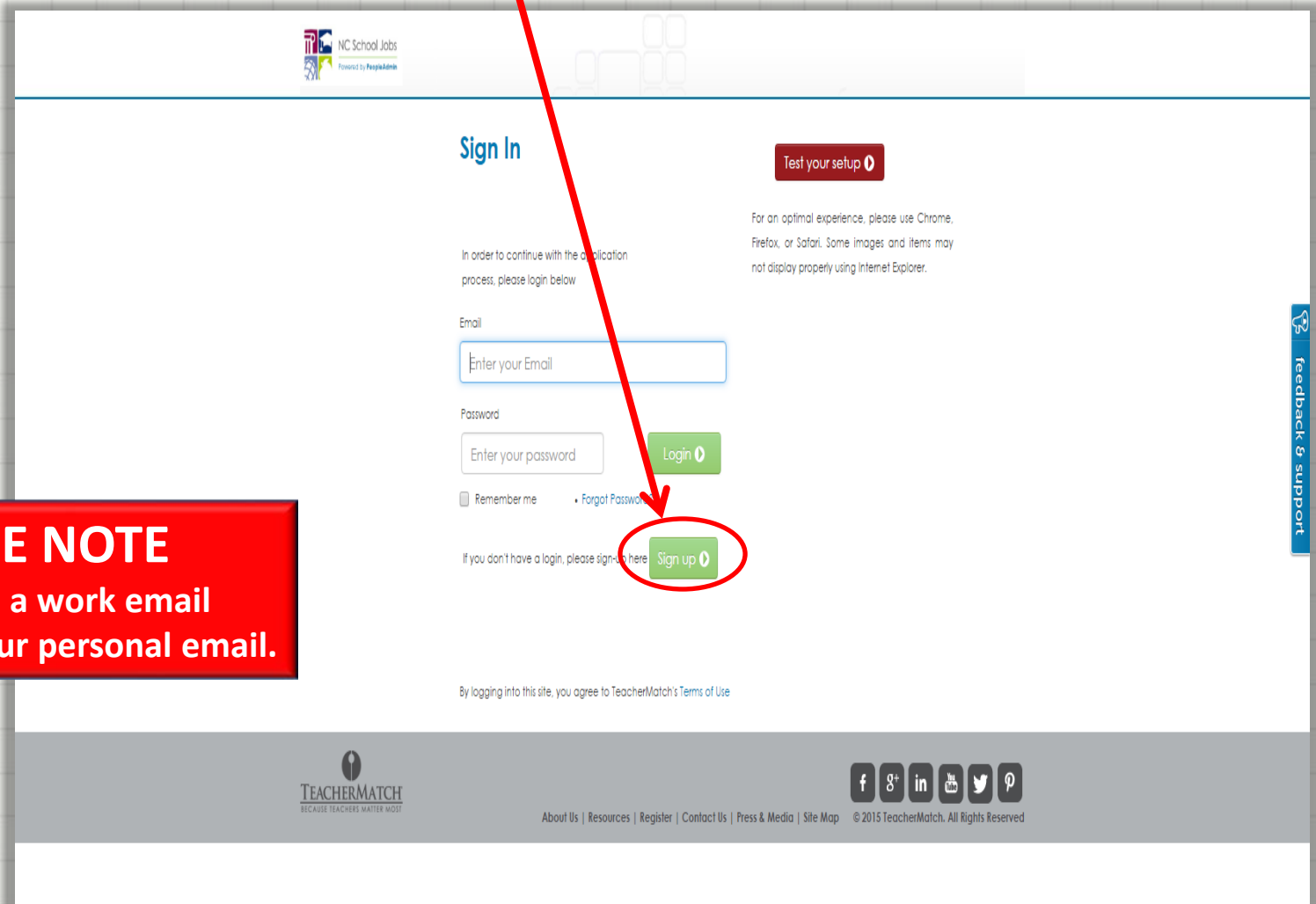
Search

Already registered with TeacherMatch, please [click here](#) to login
Do not have a TeacherMatch account, [signup here](#)

❖ To apply for a position, first you will need to login to the system or create an account. Clicking on one of these links will take you to the login screen.

Job ID	Title	Zone	Subject	School	Address	End Date	Actions/Apply
271975	Office Support			Scotland High School	1000 West Church St, Laurinburg, North Carolina, 28352	Until filled	
22047	SCS Test: Substitute Job Category				322 S Main St, Laurinburg, North Carolina, 28352	Until filled	
22046	SCS Test: Bus Driver Job Category				322 S Main St, Laurinburg, North Carolina, 28352	Until filled	
	SCS Test: Classified Job				322 S Main St, Laurinburg,		

- ❖ Current Users - simply enter your email address, password, and click on login.
(Once logged in, Skip to page 12 of this handout if you need help setting up your profile - Skip to page 21 of this handout if you need help applying for positions)
- ❖ First Time Users - click on the **green** Sign up button.



PLEASE NOTE
Do NOT use a work email
address. Use your personal email.

First Time Users: How to Sign Up

- ❖ Enter first and last name.
- ❖ Enter email address which is required.
- ❖ Select a password.
- ❖ Click on box next to “I’m not a robot”
- ❖ Then click Sign Up.

The screenshot shows the TeacherMatch sign-up page. At the top left is the logo for 'NC School Jobs Powered by PeopleAdmin'. The main heading is 'Sign up' with a link for 'Already Registered? Login'. The form includes fields for 'First Name' (Suomi), 'Last Name' (Morris), 'Email' (suomimorris@mailinator.com), and 'Password'. Below the password field is a 'Password Strength' indicator showing four green squares and the word 'Strong'. A checkbox labeled 'I'm not a robot' is checked, with a reCAPTCHA icon to its right. A green 'Sign up' button is located below the checkbox. A red arrow points from the text 'I'm not a robot' in the list to the checkbox. Another red arrow points from the text 'Then click Sign Up.' in the list to the 'Sign up' button. Below the form, there is a footer with the TeacherMatch logo and social media icons for Facebook, Google+, LinkedIn, YouTube, Twitter, and Pinterest. A copyright notice for 2015 TeacherMatch is also present.

PLEASE NOTE

The name you enter here **MUST** match your legal name as it appears on your Social Security Card.

First Time Users: How to Sign Up

- ❖ After you click on Sign Up you will see the following message:

You have been successfully registered with TeacherMatch.

We have sent you an email with login details and an authentication link.

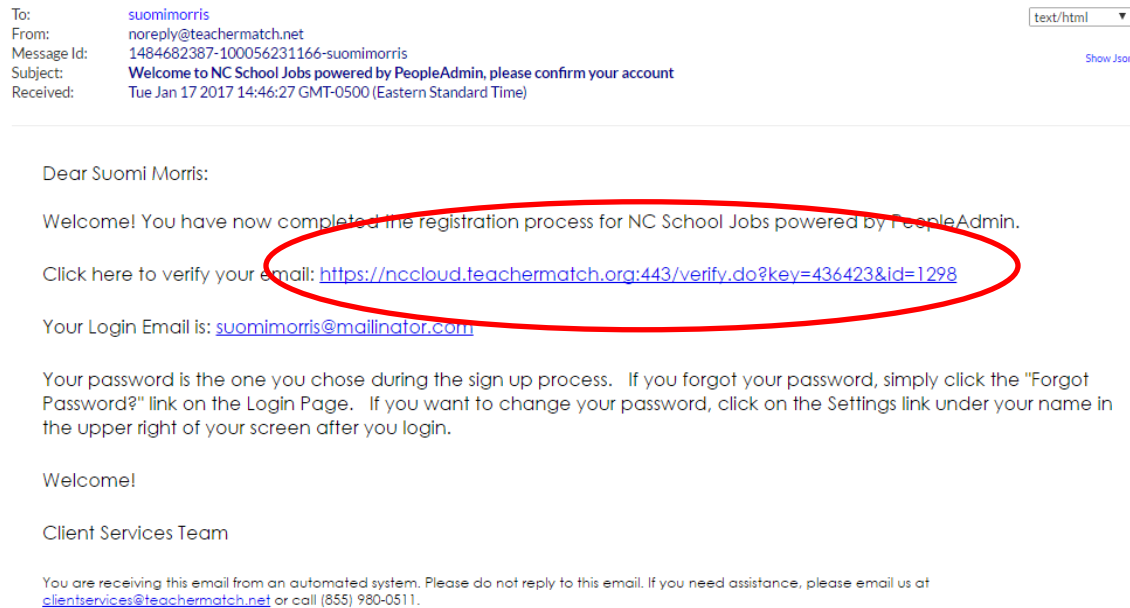
Please check your email to authenticate.

If you did not receive the authentication email, please check your spam box
or please send an email to us at

- ❖ Check inbox for email with login and authentication link. (It may be up to 10 minutes before you receive this email)


First Time Users: How to Sign Up

- ❖ Click on link in email to verify your email address.




- ❖ You will be directed back to the login screen. Simply enter your email address, password, and click on login.


FIRST TIME USERS: HOW TO SIGN UP

 **Set Preferences**


Please select your preferences for all of the types of places where you are interested and willing to work. Select all that apply.
(Based on the preferences selected by you, TeacherMatch configures the Jobs of Interest section for you on your Dashboard. Don't worry, you can always change them later.)

Geography * 

Large urban
 Urban
 Suburban
 Rural
 Remote


Type * 

Public
 Private
 Charter


Regions * 

Clicking blue links will expand and contract Regions. Use the checkboxes to select your Region(s) of Preference.

All UK Regions
 Mid West
 Northeast
 South
 US Territories
 West

Keywords 

Please enter up to 5 keywords/phrases that describe your job interests, separated by commas.

Resume 

No file chosen

Recent resume on file: None

Profile Sharing *

I agree to allow my profile to be viewed by other district administrators based on my set job preferences.

I do not want my profile to be viewed by other district administrators.

You have just selected the state of North Carolina. If you have interest in specific areas of the state, rather than statewide, continue to drill down (click blue links) to levels that are more granular. Under North Carolina, you can choose an entire region of the state, specific counties in that region or individual school districts. If you only choose North Carolina, your profile will be available to all districts across the state. However, by choosing options that are more granular you target who can see your resume and profile. This also targets the jobs displayed in the Jobs Of Interest section that is featured on your dashboard.

❖ Select your preferences.
(Select all that apply).


Geography: Choose all
Type: Choose at least **PUBLIC**
Regions: Choose at least **SOUTH**

❖ Upload your resume
(if applicable for position applying for).

❖ Click if you would like to allow your profile to be viewed by other district administrators based on your preferences. (by not selecting agree, you may limit the ability of your application being seen by potential employers)

❖ Click **green** Save Preferences button.

Red * means required



Setting up a Profile

PeopleAdmin support 1-855-980-0511(7:00am – 8:00pm EST)
or email applicants@teachermatch.org



All Job Seekers!

Track your candidate strength on your **Profile PowerTracker**. When you complete the **TeacherMatch EPI**, where you can unlock all the game-changing tools and support to help you get the job you want.

Quest Connect
Professional Perspectives and Support

Quest Academy
Reference and Learning Center

Meet Your Mentor
Insightful, Go-To Interview Advice

Toolkit Essentials
Smart Tips, Tools and Aids

In The Q
Lifestyle Perspectives

Personal Planning	Status	Actions
Job Preferences	Completed	
Power Profile	10	
Portfolio	Complete Now	
Educator's Professional Inventory	For Certified Positions Only	
Job Specific Inventory	Completed	

You have 0 Incomplete Job Specific Inventories

Jobs of Interest	District Name	Actions
Math - Middle School	East Wake Academy	
Math Teacher - HS	Clover Garden	
Math Teacher - 11th grade	Lincoln Charter School	
DSPQ.optionB_classified	Cumberland County Schools	
You have 1248 Not Applied and 0 Withdrawn		See All

Communications	Status	Actions
Portfolio Report	Incomplete	

Job Applications	Status	Actions
You have 0 Complete, 0 Incomplete, and 0 Timed Out		See All

After clicking on Save Preferences you will be routed to this screen, your dashboard.

Your dashboard is an overview of your activity with Teacher Match.

First step is to setup your Profile. You only have to setup your profile once for all positions. You can edit the information anytime you need to by following these steps.

- ❖ Click on Portfolio to get started.

Profile Setup – Personal Screen

The profile setup is organized by sections, seen across the top of screen:

- Personal
- Academics
- Credentials
- Experiences
- Affidavit

❖ Complete application requirements, which are indicated by a red asterisk *.

❖ Be sure to save section before moving to the next.



Suomi Morris ▾

Dashboard Portfolio Job Opps Job Preferences Power Profile

Personal

Academics

Credentials

Experiences

Affidavit



Personal Information

Salutation ?

Miss ▾

First Name*

Suomi

Last Name*

Morris

Optional Equal Employment Opportunity Compliance (EEOC) Selections ?

Race

American Indian or Alaskan Native ?

Asian ?

Black or African American ?

Hispanic or Latino ?

White ?

Native Hawaiian or Other Pacific Islander ?

Declined to Answer ?

Gender

No Response

Male

Female

Declined to Answer

Zip Code *

27205

State*

North Carol ▾

City*

ASHEBORO ▾

Country*

United States ▾

Address Line 1*

1234 Any Street

Address Line 2

Phone ?

336

318

6100

Mobile ?

Expected Salary \$

Save & Continue ▶

PLEASE NOTE

The name you enter here **MUST** match your legal name as it appears on your Social Security Card.

Profile Setup – Academic Screen



Suomi Morris ▾

Dashboard Portfolio Job Opps Job Preferences Power Profile



Personal



Academics



Credentials



Experiences



Affidavit



Academics

+ Add a School

School/Dept ▾	Dates Attended ▾	Degree ▾	GPA	Field of study ▾	Transcript ▾	Actions
No record found.						

Degree* No Degree

High School Dip

School/ Dept*

Other

My School is Not Listed

Field of Study*

General Studies

My Field is Not Listed

Transcript

2000

to

2004

Choose File

No file chosen

Clear

GPA ?

Cumulative

Save Section

Cancel

Save & Continue

❖ Add information to each section by clicking the +Add on the right hand side of each section. (Enter at least high school)

❖ Enter your information by typing and then selecting best fit from the list, if presented. If you do not see what you are looking for try “Other”.

❖ Once you have completed typing click on the blue Save Section button. Then click on the +Add again to add additional information. Be sure to save each section before moving to the next.

❖ When finished on a page, click on the green Save & Continue button.

Profile Setup – Credential Screen

- ❖ Add information to each section by clicking the +Add on the right hand side of each section.
- ❖ Enter your information by typing and then selecting best fit from the list.
 - If you DO NOT hold a teachers license, you will click add, then under Certification/Licensure Status, select Don't Have Any Certifications.
- ❖ Once you have completed typing click on the blue Save Section button. Then click on the +Add again to add additional information. Be sure to save each section before moving to the next.

NC School Jobs
Powered by PeopleKare

Dashboard Portfolio Job Opps Job Preferences Power Profile

Personal Academics **Credentials** Experiences Affidavit

Credentials

Are you a certified teacher?*

Yes No

National Board Certification/Licensure*

No Yes

If required, would you be willing to serve as a substitute/part-time teacher?

No Yes

Teach For America Affiliate*

No

Certification/Licensure

+ Add Certification/Licensure

Name	State	Year Received	Status	Source	Actions
No record found.					

Certification/Licensure Status*

Select Certification/Licensure Stat

Select Certification/Licensure Status Applied For

Current

Don't Have Any Certifications

Planning to Apply

Certification Type*

Select

State*

Select State

Certification/Licensure Name*

Certification/Licensure Not Listed ?

Grade Level(s)

PK KG 1 2 3 4 5 6 7 8 9 10 11 12

Certification/Licensure Letter

Choose File No file chosen

Clear

Save Section Cancel

References

Video Links

Additional Documents

Save & Continue

Profile Setup – Credential Screen

- ❖ Add information to each section by clicking the +Add on the right hand side of each section.
- ❖ Once you have completed typing click on the blue Save Section button. Then click on the +Add again to add additional information. Be sure to save each section before moving to the next.
- ❖ When finished on a page, click on the green Save & Continue button.

PLEASE NOTE
You MUST enter at least three (3) references and one (1) MUST be a current supervisor or your most recent supervisor.

NC School Jobs
Powered by PeopleLink

Dashboard Portfolio Job Opps Job Preferences Power Profile

Personal Academics **Credentials** Experiences Affidavit

Credentials

Are you a certified teacher?*

Yes No

National Board Certification/Licensure*

No Yes

If required, would you be willing to serve as a substitute/part-time teacher?

No Yes

Teach For America Affiliate*

No

Certification/Licensure

References

+ Add Reference

Ref Name	Title	Organization/Emp.	Email	Rec. Letter	Contact No.	Can Contact	Actions
Mrs. Sharon Armstrong	Secretary	Stal High School	sharonarmstrong@char...		0123456789	Y	Edit Deactivate
Mr. Joe Bessinger	Coach	Stal High School	joebessinger@charlesta...		0123456789	Y	Edit Deactivate
Mr. Kim Wilson	Principal	Stal High School	kimwilson@charleston.k1...		0123456789	Y	Edit Deactivate

Solution: [Dropdown]
First Name*: [Text]
Last Name*: [Text]
Title*: [Text]
Organization*: [Text]
Contact Number*: [Text]
Email*: [Text]
Recommendation Letter: [Text]
Choose File No file chosen
Clear
Can this person be directly contacted by the hiring authority?*

Yes No

Save Section Cancel

Video Links

Additional Documents

Save & Continue

Profile Setup – Experience Screen

Suomi Morris ▾



Dashboard Portfolio Job Opps Job Preferences Power Profile



Personal



Academics



Credentials



Experiences



Affidavit



Experiences

After you upload your resume, it is critical to populate all applicable Employment, Involvement and Honors information below.

Resume

Your resume should clearly convey work history, achievements, and leadership experiences (if applicable). Acceptable resume formats include PDF, MS-Word, GIF, PNG, and JPEG files. Maximum file size: 5MB. When you are attaching your resume, it is recommended that you use a PDF format. If you are unsure how to do this, please google "How to save as PDF". It is usually as simple as "Save As", and using the drop down for format, "PDF" will be an option.

Resume*

Choose File No file chosen

Recent resume on file: None

Employment History

+ Add Employment

Role ▾	Organization/Emp. ; Type ▾	Duration ▲	Type of Role ▾	Actions
No record found.				

Involvement/Volunteer Work

Honors

Save & Continue ▶

- ❖ If applicable for the position you are applying – You will need to upload your resume here.
- ❖ Add information to other sections by clicking the +Add on the right hand side of each section.
- ❖ Enter your information by typing and then selecting best fit from the list, if presented. If you do not see what you are looking for try "Other".
- ❖ Once you have completed typing click on the blue Save Section button. Then click on the +Add again to add additional information. Be sure to save each section before moving to the next.
- ❖ When finished on a page, click on the green Save & Continue button.

PLEASE NOTE

When entering employment history. Start with your most current position and enter in chronological order.

Profile Setup – Affidavit Screen



Dashboard Portfolio Job Opps Job Preferences Power Profile



Affidavit

TeacherMatch.com Candidate Portal TERMS AND CONDITIONS OF USE

PLEASE READ THESE TERMS AND CONDITIONS OF USE CAREFULLY BEFORE USING the TeacherMatch.com Candidate Portal (this "Portal"). You have been asked to access the Portal by a potential employer in connection with the potential employer's decision of whether to hire you. Your use of this Portal is expressly conditioned on your acceptance of the terms and conditions that follow. By using this Portal, you signify your agreement to these terms and conditions. If you do not agree with any part of these terms and conditions, do not use this Portal. This Portal is not directed to and is not open for use by anyone younger than the legal age to work in the state or province in which employment is sought. Further, any person who provides personal information through this Portal represents to either (a) being eighteen (18) years of age or older, or (b) if under eighteen (18) years of age, having informed your legal guardian of the content of this Affidavit and having obtained his or her consent to these terms and conditions..

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ALL RIGHTS RESERVED..

1. **OWNERSHIP..** This Portal, and each of its components, is the copyrighted property of TEACHERMATCH, LLC, a Delaware limited liability company ("TEACHERMATCH"). None of the content or data found on this Portal may be reproduced, republished, distributed, sold, transferred, or modified without the express written permission of TEACHERMATCH. In addition, the trademarks, logos and service marks displayed on this Portal (collectively, the "Trademarks") are the registered and common law trademarks of TEACHERMATCH and various third parties. Nothing contained on this Portal should be construed as granting, by implication, estoppel, or otherwise, any license or right to use any of the Trademarks without the written permission of TEACHERMATCH or such other party that may own the Trademark.

2. **AGE AND RESPONSIBILITY..** You represent that you are at least the legal age to work in the state or province in which you seek employment. You acknowledge that: (a) in using this Portal you may create binding legal obligations for any liability you may incur as a result of the use of this Portal; and (b) you understand that you are

I confirm that I have read the affidavit of integrity and agree to abide by its terms.

Complete

❖ Read Terms and Conditions of Use.

❖ Click on the confirm button.

❖ Then click on the **green** Complete button. You will now be directed back to your dashboard.

Congratulations!

Your profile is complete.

❖ Click on Job Opps to get started on your job search.

From your dashboard you will also be able to see at a glance the jobs you have completed an application for as well as any incomplete applications.

NC School Jobs
Powered by PeopleAdmin

Suomi Morris ▾

Dashboard Portfolio **Job Opps** Job Preferences Power Profile

All Job Seekers!

Track your candidate strength on your Profile PowerTracker. When you complete the TeacherMatch EPI, where you can unlock all the game-changing tools and support to help you get the job you want.

54
ADVANCED
ENGAGEMENT

Quest Connect
Professional Perspectives and Support

Quest Academy
Reference and Learning Center

Meet Your Mentor
Insightful, Go-To Interview Advice

Toolkit Essentials
Smart Tips, Tools and Aids

In The Q
Lifestyle Perspectives

Personal Planning	Status	Actions
Job Preferences	Completed	
Power Profile	54	
Portfolio	Completed	
Educator's Professional Inventory	Not Required	
Job Specific Inventory	Completed	
You have 0 Incomplete Job Specific Inventories		

Jobs of Interest	District Name	Actions
Math - Middle School	East Wake Academy	
5th Grade Teacher	Lake Norman Charter	
Math Teacher - HS	Clover Garden	
Math Teacher - 11th grade	Lincoln Charter School	
You have 1252 Not Applied and 0 Withdrawn		See All

Communications	Status	Actions
Portfolio Report	Completed	

Job Applications	Status	Actions
Generic Substitute	Incomplete	
Transportation Mechanic	Completed	
You have 1 Complete, 1 Incomplete, and 0 Timed Out		See All




Applying for a Position


PeopleAdmin support 1-855-980-0511(7:00am – 8:00pm EST)
or email applicants@teachermatch.org

Step 1

❖ Type in **Scotland County School System** under District and click on the **green Search** button to narrow your search.

❖ Review the list of available positions and identify the position(s) to which you would like to apply.

❖ Click the Apply icon  to begin the application process

 **Scotland County Schools Job Board**
322 S Main St, Laurinburg, North Carolina, 28352, Phone #: 910-276-1138

Keywords
Search for jobs by any keyword, branch name, district name, zip code and more.....




School/ Dept
Zip Code
Zone

Jobs Category
All
State
All

Subject(s)
All

Search

Already registered with TeacherMatch, please [click here](#) to login
Do not have a TeacherMatch account, [signup here](#)

Job ID	Title	Zone	Subject	School	Address	End Date	Actions/Apply
276244	Physical Education (Grades K-12) Test			Scotland High School	1000 West Church St, Laurinburg, North Carolina, 28352	Until filled	
271975	Office Support			Scotland High School	1000 West Church St, Laurinburg, North Carolina, 28352	Until filled	
22047	SCS Test: Substitute Job Category				322 S Main St, Laurinburg, North Carolina, 28352	Until filled	

Step 2

- ❖ The next screen you see will be the job posting. Click on one of the **green** Apply buttons to enter the application.



SCS is in a prime location, as you are within 2 hours driving distance of Raleigh/Durham, Charlotte and Myrtle Beach, SC. Additionally, Scotland County is within an hour of Fayetteville and Pinehurst.

Our district will include a total of 12 schools: 1 high school, 2 middle schools, 7 elementary schools, 1 alternative school and 1 early college high school.

Job Title

Physical Education (Grades K-12) Test



District Name

Scotland County Schools

Site/Department Name

Scotland High School
1000 West Church St, Laurinburg, North Carolina, 28352

Posted on

Sep 13, 2016, 12:01 AM EST

Expiration Date

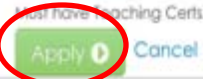
Until Filled

Job Description

Volleyball Coach- TESTING

Job Qualification

Must have Teaching Certs! -Test



Step 3

- ❖ Once you click on apply, you will see the following screen.
- ❖ The cover letter is optional. If you choose to type in your cover letter make sure you check the appropriate circle.
- ❖ Then click **green** continue.


Cover Letter X

When you click continue, if you are not already logged into a TeacherMatch account, you will be directed to a log-in page, where you will need to log in or set up an account to continue with your application.

I do not want to add a cover letter

Please type in your cover letter

I am currently an employee of this District

Continue  Close

Step 4

This is **required** information for all Scotland County School System applicants.


- ❖ You **MUST** submit your social security number.
(If you are licensed it will potentially auto-populate licensure information, education, and other key information)
- ❖ Confirm all information and complete all information with a **red asterisk ***.
- ❖ Then click the **green Save & Continue** button.

PLEASE NOTE
The name you enter here **MUST** match your legal name as it appears on your Social Security Card.



Required Application Items for Randolph County School System

All applicants are required to provide the following information. If you have already provided this information previously and there is no change and/or updates, please feel free to continue by clicking on "Save and Continue" button below. However if this information has changed, then please update the relevant details below and then click on "Save and Continue".

Personal Information*

Salutation  First Name* Middle Name Last Name*

Mrs. Suomi [] Morris

Last 4 of SSN 
6789  [Submit SSN](#)

A Social Security number is optional but requested for the following reasons: verification of employment eligibility, integration with existing systems (i.e., Licensure, Payroll), distinguishing between individuals with the same name, and conducting investigations of personal and employment history, and other tasks required to complete the staffing process.
NOTE: When applying for a new job, if your application already has the SSN present, you must click Submit SSN to load your NC Licensure data on the new application.

Address*

Address Line 1*
123 Any Street


Address Line 2*
[]

Country*
United States

Zip Code* State* City*

27205 North Carolina ASHEBORO

Phone Number

Phone* 
336 - 555 - 1234

Expected Salary \$

30000

[Save & Continue](#) [Close](#)

Step 5

❖ Answer all of the Mandatory Declaration questions, if you select yes, an explanation is required.

❖ Then click on the **green** continue button.

Mandatory Declarations

The District requires all the applicants to answer the following questions. If you have already answered them previously and there is no change and/or updates to the previous response, please feel free to continue to the Next screen. However, if the information has changed from the last time you responded to these questions, then please update it accordingly.

Question 1 of 11

Note: Please select N/A if you are a male younger than 18 or older than 25, or a female.

If you are a male who is 18 through 25 years of age, are you registered with Selective Service (Draft)?

- Yes
- No
- N/A

If No, explain.

Question 2 of 11

Are you a US Citizen or an alien with work authorization?

- Yes
- No

Question 3 of 11

Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

- Yes
- No

Question 4 of 11

Does your name appear on any Sex Offender Database in any state or country?

- Yes
- No

Question 5 of 11

Have you ever had any indicated finding of child abuse filed in your name?

- Yes
- No

If yes, explain, and provide dates.

Question 6 of 11

Do any of your relatives work in the NC Public Schools System?

- Yes
- No

Please Explain.

Question 7 of 11

NC State law provides applicants the right not to disclose any arrest, charge or conviction that has been expunged.

Continue

Close

Step 6



Suomi Morris ▾

Dashboard Portfolio Job Opps Job Preferences Power Profile



Affidavit

Applicant's Certification & Release of Liability

I, the applicant/employee, by submission of this online application certify that I hereby expressly authorize the Board of Education, its agents, and its employees to make any investigation of my personal or employment history, expressly including, but not limited to, federal and/or state criminal, law enforcement, or traffic records, which may include confirmation by fingerprint identification. I further authorize any former employer, person, firm, corporation, credit agency, administration body, or governmental agency to give the Board of Education, or its agents, or its employees any information they may have regarding me. In consideration of the review of my employment application by the Board of Education, its members, officers, agents, or its employees, I hereby release the Board of Education to which this application is submitted and any and all providers of information to whom this release is sent, from any liability as a result of furnishing or receiving this information. If employed, I further authorize this Board of Education or its agents to provide information about my employment in this school system to future employers or prospective employers. I authorize persons to whom an exact copy of this release is presented to rely on the copy as if it were a signed original. I have read the information contained in the application carefully and certify that the information I have given is correct and complete. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. I also understand that the application, references, and other employment-related information become property of the local school system and are classified as confidential information. I understand that the employment application has been developed, reviewed and approved by the human resource staff for the individual school districts. Both the website and the application are a resource to assist applicants in applying for employment with local boards of education across North Carolina. Neither the NC State Board of Education nor the NC

I confirm that I have read the affidavit of integrity and agree to abide by its terms.

Continue Cancel

❖ Review the Certification & Release of Liability Affidavit.

❖ Click on the box to confirm.

❖ Click the green continue button.

Congratulations!

You have applied for a position with the Scotland County School System.

After applying for a position you will be directed back to this screen.

From here you can apply for additional positions simply by repeating the previous six (6) steps.

The screenshot shows the NC School Jobs website interface. At the top, there is a navigation bar with links for Dashboard, Portfolio, Job Opps, Job Preferences, and Power Profile. Below this is a search filter section for 'Teacher - Jobs of Interest'. The filters include District (set to Randolph County School System), School/Department Name, Subject (No record found), City (All), State (All), Zone, and Status (All). A Search button is present. Below the filters is a table of job listings with columns for Job Title, Expiration Date, District Name, Zone, School/ Dept, Address, Job Status, and Actions. The table contains three rows of job listings.

Job Title	Expiration Date	District Name	Zone	School/ Dept	Address	Job Status	Actions
Transportation Mechanic	Until filled	Randolph County School System		Transportation	2234-A Enterprise Street, Asheboro, North Carolina, 27205	Completed	
Elementary Education (Grades K - 6)	Until filled	Randolph County School System		Franklinville Elementary	162 Pine St, Franklinville, North Carolina, 27248	Available	
Exa Children-Adapted Curriculum	Until filled	Randolph County School System		Trinity Elementary	5457 Braxton Craven Rd, Trinity, North Carolina, 27370	Available	

Don't see the job you are looking for? [Click here](#) to view more jobs in your region.



Thank you for applying with the
Scotland County School System.

If you still have questions on how to set up a profile or
apply for a position call PeopleAdmin support
1-855-980-0511 (7:00am – 8:00pm EST)
or email applicants@teachermatch.org